

# MINUTES

## COTC BOARD OF TRUSTEES

January 19, 2021

8:30 a.m.

Skype Meeting

**Present from Fiduciary Board:** Mr. Steven Cohen, Mr. Andy Crawford, Mr. Bruce Hawkins, Mr. Robert Montagnese, Ms. Cheryl Snyder, Ms. Marion Sutton, Mr. Paul Thompson, Mr. Gordy Yance, and Sarah Wallace, Board Emeritus

**Present from the OSUN board:** Mr. Chris Meyer

**Absent:** Mr. J. Park Shai

### CALL TO ORDER

Chairman Mr. Rob Montagnese called the meeting to order at 8:36 a.m. and informed the board that notice of this meeting has been given in conformity with Section 121.22 of the Ohio Revised Code.

### APPROVAL OF MINUTES FROM THE DECEMBER BOARD MEETING

Mr. Thompson made a motion to approve the minutes of the December 15 board meeting. Mr. Hawkins seconded the motion. Motion passed.

**BE IT RESOLVED:** The Central Ohio Technical College Board of Trustees approves the minutes from the December 15 board meeting.

### ACCEPTANCE OF GIFTS

Mr. Hawkins made a motion to accept the gifts with appreciation. Mr. Cohen seconded the motion. Motion passed.

**BE IT RESOLVED:** The Central Ohio Technical College Board of Trustees accepts, with thanks, the following gifts as presented:

#### Gifts – December

|  |             |
|--|-------------|
| The COTC Diversity Scholarship                         | \$ 2,910.90 |
| One Book/One Community Sponsorship                     | 2,500.00    |
| The Science and Technology Building Capital Campaign   | 1,620.31    |
| The COTC Student Emergency Grant                       | 1,015.00    |
| The Elizabeth Barnhart Award for Nursing Excellence    | 150.00      |
| The Officer Thomas W. Cottrell, Jr Award               | 135.00      |
| The Radiologic Science Technology Alumni & Friends Sch | 129.99      |
| The Faculty & Staff Premier Scholarship                | 103.00      |
| The COTC & Ohio State Newark Veterans Emergency Grant  | 100.00      |
| The COTC Alumni Scholarship                            | 45.00       |
| The Laverne A. Messimer Memorial Scholarship           | 3.75        |

Newark Campus Development Fund Scholarship allocations for 2020-2021:

- COTC funds = \$ 499,412.00
- Cost-Shared funds = \$ 523,600.00

## **COMMITTEE REPORTS:**

### **OSUN BOARD REPORT**

Chris Meyer, OSUN Advisory Board member provided the following report:

#### **Academic Calendar**

Spring semester classes began on January 11, with the first two weeks of the semester being conducted remotely. In-person instruction will resume on January 25. Students have been asked to self-sequester at home for 10 days before returning to their campus residences and/or in-person, on-campus engagements.

#### **COVID-19 Testing for Regional Campus Students and Faculty/Staff**

Students moving back into the residence hall must complete a two-part testing program and receive two negative tests before resuming on-campus activities. Weekly testing of residence hall students will continue throughout the semester.

1. Students must complete an at-home COVID-19 saliva test before traveling to campus. The university will provide the tests and cover all shipping expenses.
2. Students must schedule and complete a COVID-19 test at the Newark campus testing facility, McConnel Hall, on Monday, January 25, between 9 a.m. to 1 p.m. Students who are compliant with weekly testing will be entered in drawings for prizes like gift cards and more.

Faculty/staff testing will also resume on the same day and time. The following week starting on February 2, the campus will return to weekly testing on Tuesdays, between 9 a.m. to 1 p.m.

#### **Enrollment**

While official enrollment figures for spring 2021 are not yet confirmed, Dr. MacDonald anticipates around a 7-8% enrollment drop from spring 2020. As a reminder, Ohio State Newark's enrollment for autumn 2020 was down 2.6% from autumn 2019. Autumn's enrollment drop-off was partly due to the fact that the university relaxed its admissions standards for Ohio students who applied for admission to the Columbus campus.

## **OLD BUSINESS**

Brian Boehmer provided an update on the progress of the John and Mary Alford Center for Science and Technology Building which is 75% complete as of December 31. There are plans to move in this summer. Dr. Berry reported that we are beginning to receive requests for hard hat tours of this building. Senator Hottinger is scheduled this week and we have a pending request from the county commissioners. Kim Manno from the Development Office is also scheduling hard hat tours. Brian also provided an update on the Pataskala Campus Renovation, which is 55% to completion and we anticipate a move-in this summer as well.

## **NEW BUSINESS**

Kim Manno provided an update on the board of trustees scholarship with a balance of \$103,000. A total of \$6,700 was awarded to three COTC students and letters from these students were shared with the board.

## **PRESIDENTS REPORT**

Dr. Berry called on Brian Boehmer and Staff Sergeant Adam Featherling to brief the board on the MOU between COTC, OSUN and the Licking County Health Department. The campus will be a COVID vaccination site for Licking County. Phase 1B begins on Thursday as a drive-through for 80+ year olds.

Kim Manno highlighted plans for the 50<sup>th</sup> anniversary of the college which will be celebrated throughout the year. The board was asked to save Friday, September 17 on their calendars for the black tie optional 50<sup>th</sup> Anniversary Gala which will be held in the Reese Center.

Dr. Berry shared our current enrollment numbers: headcount = 3,696 which is 99% to goal and fulltime equivalent = 1,687.07 which is 96% to goal.

We have scheduled Town Hall meetings for each of our extended campuses to share strategic regional enrollment assessment data with each of these communities. Coshocton – March 17, Knox – March 24 and Licking/Pataskala – March 31.

The COTC Board Retreat will take place on Wednesday, June 2 from 1:30 – 4:30. This is scheduled as a virtual retreat but might possibly be changed to in person depending on COVID guidelines.

## **OTHER BUSINESS**

Do we anticipate any more stimulus dollars? David Brillhart indicated there may be a second round of CARES Act money which he will continue to monitor.

The COVID vaccine will take place in groups which include K-12 grade students. As of yet, there are no plans for higher education students other than their age brackets that have already been defined.

The meeting adjourned at 9:26 a.m.

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Rob Montagnese  
*Chairman*

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Steve Cohen  
*Vice-Chairman*

## **MISSION STATEMENT**

*To meet the technical education and training needs of students and employers in the area.*