

# MINUTES

## COTC BOARD OF TRUSTEES

August 16, 2022

8:30 a.m.

J. Gilbert Reese Center Executive Boardroom

**Present from Fiduciary Board:** Mr. Andy Crawford, Mr. Bruce Hawkins, Mr. Robert Montagnese, Mr. J. Park Shai, Ms. Marion Sutton, Mr. Paul Thompson, Ms. Rhoda Warnock and Mr. Gordy Yance

**Absent:** Ms. Cheryl Snyder

### CALL TO ORDER

Chairman Mr. Rob Montagnese called the meeting to order at 8:30 a.m. and informed the board that notice of this meeting has been given in conformity with Section 121.22 of the Ohio Revised Code.

President Berry introduced our newest trustee appointed by the Governor's office, Ms. Rhoda Warnock.

### OATH OF OFFICE

President Berry handled the official swearing in of Ms. Rhoda Warnock with the Oath of Office.

### APPROVAL OF MINUTES FROM THE AUGUST BOARD MEETING

Mr. Hawkins made a motion to approve the minutes of the August 16 board meeting. Mr. Thompson seconded the motion. Motion passed. Typo correction to be made in President's Report (lose sight)

**BE IT RESOLVED:** The Central Ohio Technical College Board of Trustees approves the minutes from the June 21 board meeting following correction to the President's Report.

### ACCEPTANCE OF GIFTS

Mr. Thompson made a motion to accept the gifts with appreciation. Ms. Sutton seconded the motion. Motion passed.

**BE IT RESOLVED:** The Central Ohio Technical College Board of Trustees accepts, with thanks, the following gifts as presented:

#### Gifts – June and July

The Robert B. and Joan Robinson Scholarship	\$ 33,665.35
The Radiologic Science Technology Alumni and Friends Scholarship	2,135.00
The COTC Board of Trustees Scholarship	1,000.00
The Science and Technology Building Capital Campaign	514.37
The Elizabeth Barnhart Award for Nursing Excellence	460.00
The Officer Thomas W. Cottrell, Jr. Award for Character and Dedication to Public Service	279.00
The Faculty & Staff Premier Scholarship	85.08

The COTC Student Emergency Fund	75.00
The COTC Alumni Scholarship	70.00
The Founders Hall Renovation Fund	50.00
The Marilyn C. Tritt Scholarship	40.00

Dr. Berry mentioned that the \$33,665.35 to the Robert B. and Joan Robinson Scholarship is an estate gift that Robby and Jodie established several years ago. The gift was realized last month following Jodie’s passing. The fund will provide an annual scholarship to a Coshocton County resident. The Robinson’s were part of the founding group of donors inducted into the 1971 Legacy Society when it was established in 2018.

**CERTIFICATE OF PAYMENT VOUCHERS**

Mr. Crawford made a motion to acknowledge and approve the following vouchers. Mr. Hawkins seconded the motion. Motion passed.

**BE IT RESOLVED:** the Central Ohio Technical College board of trustees acknowledges and approves the following vouchers. This approval is considered “Then and Now” certificates per O.R.C. section 3357.10 and 5705.41(d).

<b>Vendor</b>	<b>Voucher #</b>	<b>Invoice Date</b>	<b>Amount</b>	<b>Description</b>
Richland Source	V0216056	6/22/22	\$3,500	Knox Promise Google Ad Campaign

**COMMITTEE REPORTS** – no report

**OLD BUSINESS** – no old business

**NEW BUSINESS**

**Board Rules: Governance & General Administration**

Jackie Parrill reminded the board that all board rules are scheduled to be reviewed on a rolling schedule so that all rules are reviewed at least every five years and refiled with the Legislative Service Commission (LSC). Based on discussions during the June board retreat there are to be amendments to four rules and no changes to three rules that fall under the Governance & General Administration chapter.

Mr. Hawkins made a motion to approve the amended Governance & General Administration rules as presented. Mr. Thompson seconded the motion. Motion passed.

**BE IT RESOLVED:** the Central Ohio Technical College board of trustees approves the amended Governance & General Administration rules as presented:

- 3357:3-1-01 Membership, duties and powers of the board of trustees
- 3357:3-1-03 Meetings and committees of the board of trustees
- 3357:3-1-04 Employment of personnel
- 3357:3-1-06 Officers of the board and their duties

Ms. Sutton made a motion to maintain in their current form, the following Governance & General Administration rules as presented. Mr. Crawford seconded the motion. Motion passed.

**BE IT RESOLVED:** the Central Ohio Technical College board of trustees approves the following board rules to be maintained in the current form under the Governance & General Administration rules as presented:

- 3357:3-1-02 Duties, powers and responsibility of the president
- 3357:3-1-05 Records, retention and disposition
- 3357:3-1-07 Amendment of rules

### **Completion Plan 2022 - 2024**

Eric Heiser – Completion Plan is a statewide requirement. The goal is to increase retention rates and turn them into completion rates. We have done a better job of retaining students above national average. Dr. Heiser shared some demographics of our student population which can be found on our website.

Mr. Hawkins made a motion to approve the 2022 – 2024 Completion Plan as required under Ohio State Statute. Ms. Sutton seconded the motion. Motion passed.

**BE IT RESOLVED:** the Central Ohio Technical College Board of Trustees endorse and approve the 2022-2024 Completion plan as required under Ohio State Statute.

### **Achieving the Dream Plan 2022 - 2024**

Eric Heiser – Working with ATD coaches to help us achieve our goals. Separate from the Completion Plan but has the same goal. ATD is dedicated to improving student success. We strive to serve all students in equitable ways.

Mr. Thompson made a motion to approve the 2022 – 2024 Achieving the Dream Plan as presented. Ms. Sutton seconded the motion. Motion passed.

**BE IT RESOLVED:** the Central Ohio Technical College Board of Trustees endorse and approve the 2022-2024 Achieving the Dream Plan as presented.

Dr. Berry plans to bring information on our Student Success Center to a future board meeting to show how we engage with student even before they start in the classroom.

### **Knox Promise/Coshocton Promise Update**

David Brillhart & Sarah Morrison gave an update on applicants and enrollment as well as Coshocton Promise numbers and preliminary results for the Knox Promise which launched autumn 2022.

David shared data from the Coshocton Promise (Autumn 19) 156 enrolled (85 were Promise students) Knox 131enrolled (60 are Promise students). This will be a valuable tool long term.

## **PRESIDENTS REPORT**

Dr. Berry – With 8 days remaining to enroll, enrollment is down 10%. Ease of access to employment at inflated salaries results in lower enrollment numbers. We are tasked with cultivating the next generation by educating them and their families. We are planning a Superintendents summit at each of our campuses this fall. Forming new partnerships. Dr. Johnson in the DEI is cultivating the new emerging populations and communities in Central Ohio. We continue to adapt our messaging that the time is now.

Intel discussions continue without definite information about salary (competitive package). Still waiting on a market analysis so we can give a comprehensive information to our students.

We are hosting an Opportunity Forum in October on our campus. Look for information in the coming weeks.

Co-located performance audit – performance audit by the state. We continue to be a model institute for the state.

Brian Boehmer received the Licking County Chamber Employee of the Year award.

Patrick Courtney, longtime faculty member passed away recently.

Mr. Montagnese reminded everyone of his concerns that we might miss out on opportunities if we simply promote Intel and not the other technologies we offer.

## **OTHER BUSINESS**

Mr. Montagnese acknowledged that this would be Gordy's last board meeting. A resolution recognizing the 16-years of service by Mr. Gordy Yance was read. Mr. Yance expressed his deep appreciation for his time with the college.

Meeting adjourned at 9:35 am..

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Rob Montagnese  
*Chairman*

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Paul Thompson  
*Vice Chairman*

## **MISSION STATEMENT**

*To meet the technical education and training needs of students and employers in the area.*